



## Grant writing suggestions

Program elements include:

### Outreach and Recruitment strategy

- Will you use an application
- Where will you get youth from
- Who will do the outreach
- Are you working with partners
- How has this been effective in the past

### Assessment (including educational assessments and career assessments)

- This not only gives you an opportunity to learn from prospective participants but
- Offer an opportunity to determine eligibility, fit for the program, aptitude and judge longevity

### Plan for Enrollment

- This will come out of the processes above but here is where you formally take people in
- will you conduct an orientation
- if yes, what will happen and how long is orientation

### Case Management

- Assign youth to a case manager
- A function the CBO will perform or are you partnering with someone else.
- See my chapter on Case Management to get a sense of value to this process

### Job Soft Skills Training (see attached PowerPoint on Soft Skills)

- All about work readiness
- See my chapter on Soft Skills Job Training

### Industry Specific Training (Construction trades training)

- How soon after participants enroll in the program will they get to IST?
- Are you using an apprentice model?
- Who is conducting the training
- How will youth be trained
- How do you address safety
- What equipment will they use; will they have certain clothing requirements? i.e., goggles, uniform, work hats, etc.

Address the needs of:

- Purpose
- Plan
- Performance Measures
- People
- Public Relations

Define roles better. Show how your organization supports the community-based organization as an implementation partner (subcontractor). But make sure they understand that your organization does the Industry Specific stuff of construction trades and educational supports, while the CBO does the program outreach, intake, case management, soft skills, etc.) and you do the rest by subcontract.